



Rutland County Council

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RECORD OF DECISIONS AT A MEETING OF THE CABINET

Tuesday, 19th June, 2018 at 10.00 am

Decisions Published on Thursday 21 June 2018

Decisions will be implemented on Friday 29 June 2018 unless the Call-in Procedure as outlined in Procedure Rule 206 is invoked.

PRESENT: Mr O Hemsley
Mr N Begy
Mr G Brown
Mr R Foster
Mr A Walters
Mr D Wilby

IN ATTENDANCE: Mrs L Stephenson Chair Adults and Health Scrutiny Panel

OFFICERS	Mr M Andrews	Deputy Director for People
PRESENT:	Mrs H Briggs	Chief Executive
	Mr S Della Rocca	Assistant Director – Finance
	Mr P Horsfield	Head of Legal and Corporate Governance
	Dr T O'Neill	Director for People and Deputy Chief Executive
	Mr M Sandys	Director of Public Health
	Mrs Z Chatra	Interim Public Health Manager
	Mrs N Taylor	Governance Manager

55 APOLOGIES FOR ABSENCE

No apologies were received.

56 ANNOUNCEMENTS FROM THE CHAIRMAN AND/OR HEAD OF THE PAID SERVICE

There were no announcements from the Chairman or the Head of Paid Service.

57 DECLARATIONS OF INTEREST

Mr Brown declared an interest in Item 6 on the agenda as he was a member of the Leicestershire Association of Local Councils, he would withdraw from the meeting during discussion on this item.

58 RECORD OF DECISIONS

The record of decisions made by Cabinet on 22 May 2018, copies of which had been previously circulated, were confirmed by Cabinet.

59 ITEMS RAISED BY SCRUTINY

The Chairman had not been formally notified of any items raised by Scrutiny.

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Mr G Brown left the meeting.

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60 DEVELOPMENT OF RUTLAND HEALTHY GRANTS SCHEME UTILISING PUBLIC HEALTH RESERVES

Report No. 96/2018 was received from the Director for Public Health.

Mr A Walters, Portfolio Holder for Safeguarding – Adults, Public Health, Health Commissioning, Community Safety & Road Safety, introduced the report, the purpose of which was to outline proposals to bring together funding from both the Public Health Grant and the Better Care Fund (BCF) to establish a Healthy Rutland Small Grants Scheme.

Mr Walters noted that the Adults and Health Scrutiny Panel had considered an early report on the scheme in April 2018 and he would welcome any further feedback from them on the scheme as set out in this report.

During discussion the following points were raised:

- i. The fixed-term post to support the scheme would be a part-time administrative post and therefore the allocation of £9,000 was considered reasonable;
- ii. Promotion of the scheme would be key to its success; and
- iii. A requirement to report back on outcomes would be incorporated into the scheme to ensure that the success of the scheme could be measured and good news stories were publicised.

DECISION

- 1) Cabinet **APPROVED** the use of the Public Health Grant and Better Care Fund programme funding to establish a Healthy Rutland Small Grants Scheme to improve health and wellbeing within local communities.
- 2) Cabinet **APPROVED** the proposed option for managing the awarding of grants under the Healthy Rutland Small Grants Scheme as set out in Section 2 of Report No. 98/2018.
- 3) Cabinet **APPROVED** that the scheme would be administered by Rutland Access Partnership (RAP) on behalf of the Council, and that the Council would provide a

proportion of the funding (approximately 9% of the total allocated funding) for RAP to recruit a worker to support communities in applying and making the best use of all the monies.

Reason for decision

1. *The Public Health Grant must be spent improving the health of the population, in line with the conditions set out in the Public Health Grant Agreement. Any underspend may be 'clawed back' by Public Health England. By establishing a time limited grant scheme, the Council would ensure that the full amount of grant due to Rutland was used to improve the health and well-being of the population.*
2. *The use of RAP would provide a cost effective way of administering the scheme.*

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Mr G Brown returned to the meeting.

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Mr M Sandys and Mrs Z Chatra left the meeting and did not return.

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61 HOMECARE RECOMMISSIONING

KEY DECISION

Report No. 97/2018 was received from the Deputy Director for People.

Mr A Walters, Portfolio Holder for Health and Adult Social Care introduced the report which set out the outcome of the work to review existing provision and informed the recommissioning of homecare services. The report sought approval from Cabinet to commence procurement of homecare contracts, and to continue the trial of the Complex Care Support Service.

During discussion the following points were raised:

- i. Mr Brown noted paragraph 12.3.3 which confirmed that financial viability testing would continue as the complex care trial expanded and asked for confirmation that funding would not exceed the budget set out in the MTFP and that savings may be achieved;
- ii. There had been a 7% increase in demand for the service, but only a 2% increase in funding. Reductions seen in the cost of the complex care trial had arisen as a result of reduction in commissioned hours, there were also savings in relation to enabling service users to remain in their own homes rather than in residential care. As the trial was expanded to more rural areas, financial viability would continue to be monitored.
- iii. Any impacts on the external homecare provider market would be taken into consideration to ensure that it remained sustainable.

DECISION:

1. Cabinet **NOTED** the update on work undertaken for the recommissioning of homecare services in Rutland.

2. Cabinet **APPROVED** the procurement model for homecare services as set out in Section 6 of Report No. 97/2018.
3. Cabinet **AUTHORISED** the Director for People, in consultation with the Cabinet Member with Portfolio for Health and Adult Social Care to award the contract(s) for homecare resulting from this procurement in line with the Award Criteria as set out in Appendix B of Report No. 97/2018.
4. Cabinet **SUPPORTED** the continuation of the in-house complex care support service trial as set out in Sections 8 -10 of Report No. 97/2018.

Reason for the decision

1. *Both elements of provision had been developed to take into account the feedback from service users, providers and commissioners of the current services, and meet the future needs of Rutland service users in line with strategies and priorities.*
2. *In order for the procurement process to commence the award criteria needed to be approved by Cabinet. The criteria had been carefully considered to ensure that providers successful in the process were capable of meeting the requirements and could deliver appropriate quality services in Rutland.*
3. *It was recommended that once the award criteria were approved, approval of the award of contracts was delegated to the Director for People in consultation with the Portfolio Holder. Decisions would only be taken in line with Cabinet approved criteria.*
4. *Cabinet approval was required to continue and gradually extend the Complex Care Support Service. The model had been developed to meet complex needs with quality care and support, an extension would enable it to be further developed and the longer-term viability of the model evaluated.*

62 DATA PROTECTION POLICIES AND UPDATE

Report No. 95/2018 was received from the Director for Resources.

Mr O Hemsley, Leader and Portfolio Holder for Rutland One Public Estate & Growth, Tourism & Economic Development, and Resources (other than Finance and Communications) introduced the report, the purpose of which was to outline the new data protection laws which came into force on 25 May 2018. It set out the steps which the Council had taken to prepare for the new data protection regime and it sought Cabinet's approval to the new policies which had been introduced as part of the preparatory work.

During discussion the following points were raised:

- i. Corporate bodies did not have the same rights as individuals, but they were subject to the obligations under the GDPR as data controllers;
- ii. The customer services telephone message would be reviewed to make it more customer friendly;
- iii. It was confirmed that should a significant breach occur, which could result in reputational damage, Cabinet would be notified;
- iv. The retention policy would be reviewed to ensure that working drafts and papers which fall outside of background papers and formal committee reports are retained for the length of the project and some years beyond in specific circumstances; and

- v. The members briefing provided by the Information Governance Officer had been clear and informative.

DECISION:

1. Cabinet **APPROVED** the Data Protection Policies and Procedures as set out in Appendices 1, 2 and 3 of Report No. 95/2018.

Reasons for the decision:

- 1. The laws on data protection had been overhauled by European and Domestic Legislation and the Council needed to ensure that it was fully compliant with them and to evidence its compliance by having a set of robust policies and procedures in place.*

63 ANY ITEMS OF URGENT BUSINESS

No items of urgent business had previously been notified to the Chairman.

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The Chairman declared the meeting closed at 10.22 am.

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